

MILITARY ACTIVE DUTY COMMITMENTS

Any candidate unable to complete all components of the testing process due to active military service should refer to Section 243 of Military Law for information or contact Keith Murphy (see below)

REQUIREMENTS FOR MILITARY MAKEUP EXAMS

Any individual who, due to **active** military duty in the United States Army, Navy Marine Corps, Air Force, Coast Guard or is on **active** duty in any of their respective reserve components, on the original exam date, may be eligible for a military makeup exam at a later date.

- The military makeup exam must be completed while still on **active** duty or within six (6) months of being released from **active** duty.

On or before the date of the military makeup exam, a candidate will be required to:

- submit a copy of a DD-214 or military orders to substantiate the fact that he/she was on **active** duty on the original exam date.
- certify that he/she has no prior knowledge of the contents of the examination.

VETERANS CREDITS

In order to receive Veterans Credits, a candidate must have served on Full-Time Active Duty in the Armed Forces of the United States for other than training purposes.

Honorably Discharged NON-DISABLED Veterans may be entitled to:

- 5 points on Open-Competitive Exams
- 2.5 points for Promotional Exams

In addition to the above points, Honorably Discharged DISABLED Veterans may be entitled to:

- 5 points on Open-Competitive Exams
- 2.5 points on Promotional Exams.

These additional credits may be granted to the scores of PASSING CANDIDATES at the time the eligible list is established.

AGE REQUIREMENTS

- On the original exam date a candidate must have been at least 19 years of age.
- On the date of the military makeup exam a candidate must not have reached his/her 35th birthday. Applicants with **active** military duty, as defined in Section 243(10-a) of the New York State Military Law, may deduct up to six (6) years from his/her age to meet the maximum age requirement.

FOR INFORMATION CONTACT

Keith Murphy
Department of Civil Service
PO Box 6100
Hauppauge, NY 11788

Phone: 631-853-4684

Email: kmurphy@suffolkcountyny.gov